

**PEOPLE'S COUNCIL
OF DA NANG CITY**

**SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness**

No.: 56/2024/NQ-HDND

Da Nang, December 13, 2024

RESOLUTION

Regulations on the Exploitation, Assignment, Handling, and Financial Support for the Use of Science and Technology Infrastructure Assets within Da Nang City

**THE PEOPLE'S COUNCIL OF DA NANG CITY
TERM X, 2021–2026, THE 21ST SESSION**

Pursuant to the Law on Organization of Local Government dated June 19, 2015; and the Law amending and supplementing a number of articles of the Law on Organization of the Government and the Law on Organization of Local Government dated November 22, 2019;

Pursuant to the Law on Promulgation of Legal Normative Documents dated June 22, 2015; and the Law amending and supplementing a number of articles of the Law on Promulgation of Legal Normative Documents dated June 18, 2020;

Pursuant to the Law on Science and Technology dated June 18, 2013;

Pursuant to the Law on State Budget dated June 25, 2015;

Pursuant to the Law on Support for Small and Medium-sized Enterprises dated June 12, 2017;

Pursuant to the Law on Management and Use of Public Assets dated June 21, 2017;

Pursuant to the Law amending and supplementing a number of articles of Laws related to planning dated June 15, 2018;

Pursuant to Decree No. 163/2016/ND-CP dated December 21, 2016 of the Government detailing the implementation of a number of provisions of the Law on State Budget;

Pursuant to Clause 6, Article 14 of Resolution No. 136/2024/QH15 dated June 26, 2024 of the National Assembly on the organization of urban government and the piloting of certain special mechanisms and policies for the development of Da Nang City;

At the proposal of the People's Committee of Da Nang City in Submission No. 295/TTr-UBND dated November 30, 2024 on the promulgation of Regulations on the exploitation, assignment, handling, and financial support for the use of science and technology infrastructure assets within Da Nang City; together with Appraisal Report No. 322/BC-KTNS dated December 10, 2024 of the Economic and Budget Committee of the Da Nang City People's Council, and the opinions discussed by the delegates of the Da Nang City People's Council at the Session,

HEREBY RESOLVES:
Chapter I
GENERAL PROVISIONS

Article 1. Scope of regulation

This Resolution provides for the exploitation, assignment, handling, and financial support for the use of science and technology infrastructure assets within Da Nang City in accordance with Clause 6, Article 14 of Resolution No. 136/2024/QH15 dated June 26, 2024 of the National Assembly on the organization of urban government and the piloting of certain special mechanisms and policies for the development of Da Nang City.

Article 2. Subjects of application

1. Innovative startup organizations and individuals, including enterprises and individuals, domestic and foreign, with innovative startup projects within Da Nang City.

2. Organizations and individuals supporting innovative startups, including intermediary organizations supporting innovative startups, fund management enterprises, investment funds, domestic and foreign, and individuals supporting innovative startups, domestic and foreign, that carry out innovative startup support activities within Da Nang City.

3. Public non-business units under the Department of Science and Technology / the Management Board of the Da Nang High-Tech Park and Industrial Zones.

4. State management agencies, organizations, and other relevant individuals.

Article 3. Interpretation of terms

1. An innovative startup project is a production or business project based on the exploitation of intellectual property, technology, or new business models, with the potential for rapid growth.

2. Activities supporting innovative startups are activities providing support to individuals or groups of individuals with innovative startup projects and innovative startup enterprises, including one or more of the following activities:

a) Providing spaces for innovative startup activities (workspaces, various meeting rooms, training and coaching rooms, networking areas, event organization areas, exhibition and product display areas, office utilities, laboratories, production workshops, research and product development areas, and research equipment and shared-use equipment) for innovative startup individuals, groups of individuals, innovative startup enterprises, innovative startup support organizations, and organizations or individuals contributing capital to innovative startup enterprises;

b) Providing digital spaces, online support services, testing, prototyping, and technology completion services for innovative startup individuals, groups of individuals, and innovative startup enterprises;

c) Providing innovative startup consultancy services (consulting on the selection of domestic and foreign experts; consulting on the development of business plans and business models; consulting on training and coaching; legal

consulting, intellectual property consulting, investment consulting, and consulting on the establishment of innovative startup enterprises; consulting on the commercialization of scientific research and technological development results and intellectual assets; consulting on research and product development, technology completion, strategy consulting, operations consulting, and enterprise valuation);

d) Providing incubation, acceleration, training, and coaching services for components of the innovative startup ecosystem;

đ) Providing communication, marketing, and promotion services for innovative startup products and services; providing machinery, equipment, and technical facilities to complete business ideas and finalize technologies for innovative startup products and services;

e) Providing investment services, investment support services, and organizing innovative startup events.

Article 4. General principles

1. The selection of organizations and individuals leasing science and technology infrastructure assets must be consistent with the development orientation of the City's innovative startup ecosystem.

2. The selection of organizations and individuals leasing science and technology infrastructure assets and the provision of financial support for rental costs must ensure the principles of publicity, transparency, equality, and non-duplication.

Chapter II

SUBJECTS AND CRITERIA FOR DIRECT LEASING OF SCIENCE AND TECHNOLOGY INFRASTRUCTURE ASSETS WITHOUT AUCTION

Article 5. Subjects eligible for direct leasing

Subjects eligible for direct leasing are the organizations and individuals specified in Clauses 1 and 2, Article 2 of this Resolution.

The list of science and technology infrastructure assets is specified in Appendix I attached hereto, together with other assets approved as science and technology infrastructure assets.

Article 6. Leasing criteria

1. Mandatory criteria

a) For innovative startup organizations

Innovative startup organizations must have legal status established in accordance with Vietnamese law or foreign law and be permitted to invest and conduct business in Viet Nam, and must have innovative startup projects within Da Nang City in one of the City's priority fields for innovative startups, including: High technology and high-tech products (as listed in Decision No. 38/2020/QĐ-TTg dated December 30, 2020 of the Prime Minister promulgating the List of High Technologies Prioritized for Investment and Development and the List of High-Tech Products Encouraged for Development); Technologies prioritized for research, development, and application (as listed in Decision No. 2117/QĐ-TTg

dated December 16, 2020 of the Prime Minister promulgating the List of Technologies Prioritized for Research, Development, and Application to proactively participate in the Fourth Industrial Revolution); The City's key sectors: tourism and high-quality services associated with resort real estate; seaports and aviation associated with logistics services; high-tech industries associated with building an innovative and startup-oriented city; information technology, electronics, and telecommunications associated with the digital economy; high-tech agricultural products and fisheries.

Innovative startup organizations applying to lease science and technology infrastructure assets at the Biotechnology Center under the Department of Science and Technology must, in addition to the above criteria, comply with biosafety regulations at the corresponding levels; have standard-compliant waste treatment plans; possess licenses/certificates related to technological activities as required by regulations; and have personnel meeting the professional requirements for the technologies to be implemented.

b) For innovative startup individuals must have innovative startup projects within Da Nang City in one of the City's priority fields for innovative startups, including: High technology and high-tech products (as listed in Decision No. 38/2020/QĐ-TTg); Technologies prioritized for research, development, and application (as listed in Decision No. 2117/QĐ-TTg); The City's key sectors: tourism and high-quality services associated with resort real estate; seaports and aviation associated with logistics services; high technology associated with building an innovative and startup-oriented city; information technology, electronics, and telecommunications associated with the digital economy; high-tech agricultural products and fisheries.

Innovative startup individuals applying to lease science and technology infrastructure assets at the Biotechnology Center under the Department of Science and Technology must, in addition to the above criteria, comply with biosafety regulations at the corresponding levels; have standard-compliant waste treatment plans; and possess licenses/certificates related to technological activities as required by regulations.

c) For innovative startup support organizations must have legal status established in accordance with Vietnamese law or foreign law and be permitted to invest and conduct business in Viet Nam; the head of the organization must have working experience in the field of innovative startups; and the organization must have a team of consulting experts with scientific résumés and expert contracts. Consulting experts must have relevant academic majors, experience, achievements, and at least two (02) years of research or working experience relevant to the field of startup consultancy.

Innovative startup support organizations applying to lease science and technology infrastructure assets at the Biotechnology Center under the Department of Science and Technology must, in addition to the above criteria, satisfy the following requirements: consulting experts with professional qualifications in biotechnology and related fields; experience in supporting projects in biotechnology and related fields; compliance with biosafety and

environmental requirements; and having plans appropriate to the Center's facilities and infrastructure conditions.

d) For individuals supporting innovative startups must meet all of the following criteria: holding a university degree or higher; having at least two (02) years of research or working experience in a professional field relevant to activities at innovative startup enterprises or innovative startup support organizations.

Individuals supporting innovative startups applying to lease science and technology infrastructure assets at the Biotechnology Center under the Department of Science and Technology must, in addition to the above criteria, have expertise and experience in biotechnology and related fields.

2. Selection criteria

The criteria for selecting subjects eligible to lease science and technology infrastructure assets at units assigned such assets are specified in Appendix II attached to this Resolution.

Selected organizations and individuals must achieve a minimum total score of 75 points according to the evaluation criteria table for organizations and individuals registering to lease science and technology infrastructure assets. In cases where multiple organizations or individuals meet the leasing conditions, selection shall be made in descending order of scores until all leasable assets are allocated.

Chapter III

CONTENT, LEVELS OF SUPPORT, AND ORDER AND PROCEDURES FOR PROVIDING FINANCIAL SUPPORT TO SUBJECTS USING SCIENCE AND TECHNOLOGY INFRASTRUCTURE ASSETS

Article 7. Eligible subjects for support

Eligible subjects for support are the organizations and individuals specified in Clauses 1 and 2, Article 2 of this Resolution.

Article 8. Content, levels, and duration of support

1. Support content

Financial support for rental of science and technology infrastructure assets.

2. Support level

a) Support 100% of the rental cost of science and technology infrastructure assets for individuals. Maximum support level: VND 30,000,000 per individual per year.

b) Support 70% of the rental cost of science and technology infrastructure assets for organizations. Maximum support level: VND 200,000,000 per organization per year.

3. The support duration shall not exceed 05 years per organization/individual.

Article 9. Order and procedures for support

1. Order and procedures

a) Organizations and individuals under Article 7 of this Resolution submit dossiers requesting support to the unit assigned science and technology

infrastructure assets for review of the completeness and validity of the dossiers. In case the dossier is incomplete or invalid, the assigned unit shall provide guidance and return the dossier for the organization/individual to complete.

b) In case the dossier is complete and valid, the unit assigned science and technology infrastructure assets shall consolidate dossiers requesting support, propose the support level for the organization/individual, and periodically, before the 15th day of the last month of each quarter, send the dossier to the Department of Science and Technology (in case the science and technology infrastructure assets are assigned to a public non-business unit under the Department of Science and Technology), or to the Management Board of Da Nang High-Tech Park and Industrial Zones (in case the science and technology infrastructure assets are assigned to the Management Board of Da Nang High-Tech Park and Industrial Zones).

c) The Department of Science and Technology / the Management Board of Da Nang High-Tech Park and Industrial Zones shall receive and review the dossier within 05 (five) working days from the date of receipt. In case the dossier is incomplete or invalid, the Department of Science and Technology / the Management Board of Da Nang High-Tech Park and Industrial Zones shall return the dossier to the unit assigned science and technology infrastructure assets for completion.

d) The Department of Science and Technology / the Management Board of Da Nang High-Tech Park and Industrial Zones shall establish a Council for appraisal of dossiers requesting rental support (hereinafter referred to as the “Council”).

Within 15 (fifteen) working days from the date of establishment of the Council, the Council shall conduct the appraisal of dossiers.

The composition of the Council, working method, and working procedures of the Council shall comply with Appendix III attached to this Resolution.

Based on the Council’s results, in case the dossier does not satisfy the support conditions, the Department of Science and Technology / the Management Board of Da Nang High-Tech Park and Industrial Zones shall issue a written response stating the reasons why the dossier does not satisfy the conditions; where necessary, the Council may request the organization/individual to supplement and further clarify the project contents and relevant dossiers. The time limit for supplementation and completion of the dossier is a maximum of 10 days from the date of the Council’s written request for supplementation.

In case the dossier satisfies the support conditions, the Council shall propose to the Department of Science and Technology / the Management Board of Da Nang High-Tech Park and Industrial Zones the support funding.

đ) Within 10 (ten) working days from the date of receipt of the Council’s proposal, the Director of the Department of Science and Technology / the Head of the Management Board of Da Nang High-Tech Park and Industrial Zones shall issue the Support Decision and sign the Financial Support Agreement.

The main contents of the Support Decision include: the supported subject, support level, funding source, and implementation responsibilities.

2. Number of dossiers: 01 set.
3. Dossier components include:
 - a) Application for support (according to Appendix IV attached to this Resolution): 01 original.
 - b) Enterprise Registration Certificate; Establishment Decision of the organization/unit; most recent year's financial statement: 01 certified copy. For individuals: Curriculum Vitae, Citizen Identification Card/Passport.
 - c) Project explanatory statement (according to Appendix V attached to this Resolution): 01 original.
 - d) Written certification of full compliance with tax obligations to the State, social insurance for employees, environmental protection regulations, and other relevant legal provisions (for organizations): 01 certified copy.
 - đ) Lease contract between the unit assigned science and technology infrastructure assets and the organization/individual requesting support.
4. Method of implementation
 - a) Submission of dossiers
Submit in person at the unit assigned science and technology infrastructure assets;
Send by public postal service;
Submit online.
 - b) Return of results
Receive results in person at the unit assigned science and technology infrastructure assets;
Receive results by public postal service;
Receive results online.
5. Time limit for settlement: 30 (thirty) working days from the date of receipt of the proposed dossier from the unit assigned science and technology infrastructure assets.
6. Competent authorities
 - a) Implementing authorities: the unit assigned science and technology infrastructure assets; the Department of Science and Technology / the Management Board of Da Nang High-Tech Park and Industrial Zones.
 - b) Decision-making authority: the Department of Science and Technology/ the Management Board of Da Nang High-Tech Park and Industrial Zones.
7. Result: Support approval decision of the Department of Science and Technology / the Management Board of Da Nang High-Tech Park and Industrial Zones, or a written notice of the appraisal result of the dossier requesting support.

Chapter IV

FORMS, ORDER, AND PROCEDURES FOR ASSIGNMENT AND HANDLING OF SCIENCE AND TECHNOLOGY INFRASTRUCTURE ASSETS

Article 10. Form of assignment of science and technology infrastructure assets

The assignment of science and technology infrastructure assets to public non-business units under the Department of Science and Technology / the Management Board of Da Nang High-Tech Park and Industrial Zones shall be carried out in the form of asset capitalization (recording an increase in assets).

Article 11. Order and procedures for assignment of science and technology infrastructure assets

1. For science and technology infrastructure assets currently managed by the City: public non-business units under the Department of Science and Technology / the Management Board of Da Nang High-Tech Park and Industrial Zones shall prepare 01 set of dossier requesting assignment of science and technology infrastructure assets for the list of science and technology infrastructure assets in Appendix I and submit it to the superior managing authority (if any) for consideration and for obtaining opinions of the Department of Finance and other relevant agencies.

The dossier components include: request letter for assignment of assets from the unit having demand to use the assets: 01 original; request letter of the superior managing authority (if any): 01 original; draft assignment plan (specifying the assignee, form of assignment, reasons for assignment, and list of assets proposed for assignment); other relevant dossiers related to the request for assignment (if any): 01 copy.

For science and technology infrastructure assets invested in, upgraded, expanded, newly constructed, and science and technology infrastructure assets established as property of the entire people: the beneficiary unit (for assets invested in, upgraded, expanded, newly constructed) and the unit in charge of asset management (for assets established as property of the entire people in accordance with Article 106 of the Law on Management and Use of Public Assets 2017) shall submit a written request together with asset dossiers to the superior managing authority (if any) for consideration and for obtaining appraisal opinions of the Department of Finance and other relevant agencies.

The dossier components include: submission of the project beneficiary unit/ asset-managing unit: 01 original; submission of the project investor: 01 original; decision approving the construction investment project: 01 original; draft assignment plan (specifying the assignee, form of assignment, reasons for assignment, and list of assets proposed for assignment): 01 original, including the list of assets proposed for assignment (asset name, address, type of facility, year of construction, year put into use, area, asset value, category, quantity); minutes of acceptance for putting the asset into use (for newly constructed assets): 01 original; decision establishing ownership by the entire people (for assets established as property of the entire people in accordance with Article 106 of the Law on Management and Use of Public Assets 2017): 01 original; as-built dossier (for newly constructed works): 01 copy; other relevant documents (if any): 01 copy.

2. Within 15 (fifteen) working days from the date of receipt of complete and valid dossiers, the Department of Finance and relevant agencies shall provide written opinions in accordance with their functions and tasks.

3. Within 15 (fifteen) working days from the date of receipt of opinions of the Department of Finance and relevant agencies, the Department of Science and Technology / the Management Board of Da Nang High-Tech Park and Industrial Zones shall complete the assignment plan together with the dossier requesting assignment and submit it to the City People's Committee for consideration and decision on the assignment of science and technology infrastructure assets.

The main contents of the Decision on asset assignment include: name of the agency/organization/unit currently managing the assets (for assets currently managed by the City); name of the state agency assigned to manage and use the assets; list of assigned assets (for assets currently managed by the City: category, quantity, area, original cost, residual value; for assets invested in, upgraded, expanded, newly constructed and assets established as property of the entire people: asset name, address, type of facility, year of construction, year put into use, area, asset value, category, quantity); implementation responsibilities.

4. Within 15 (fifteen) working days from the date of issuance of the Decision on assignment of science and technology infrastructure assets by the City People's Committee, relevant agencies and units shall carry out handover and receipt in accordance with regulations, and the handover and receipt shall be recorded in minutes in accordance with Appendix V attached to this Resolution.

Article 12. Order and procedures for handling science and technology infrastructure assets

1. Order and procedures for recovery of science and technology infrastructure assets

a) Science and technology infrastructure assets shall be recovered in the following cases:

Where there is a change in planning or decentralization of management;

Assets are assigned to an improper subject, used for improper purposes, or lent;

Sale, lease, donation, mortgage, capital contribution, joint venture, or association in contravention of regulations;

Assets have been assigned but are no longer needed for use, or exploitation is ineffective;

Other cases as prescribed by law.

b) Order and procedures for recovery of science and technology infrastructure assets

Order and procedures for recovery in the case of voluntary return of assets:

The agency assigned to manage the assets shall prepare 01 set of dossier requesting recovery of assets, report to the superior managing authority (if any) for consideration, and propose the City People's Committee to make a decision.

The dossier requesting return of assets to the State includes: written request for return of science and technology infrastructure assets of the state agency assigned to manage and use the assets: 01 original; written request of the superior managing authority (if any): 01 original; list of science and technology infrastructure assets proposed to be returned to the State (category, quantity,

condition; original cost, residual value according to accounting books): 01 original; other relevant dossiers related to the request for return (if any): 01 copy.

Within 30 (thirty) working days from the date of receipt of complete and valid dossiers, the City People's Committee shall decide on the recovery of assets or issue a written reply in case the request for return is not appropriate.

The main contents of the Decision on recovery include: name of the state agency whose assets are recovered; list of recovered assets (category, quantity; original cost, residual value according to accounting books; reasons for recovery); implementation responsibilities.

Within 30 (thirty) working days from the date of issuance of the Decision on recovery of science and technology infrastructure assets by the City People's Committee, the state agency whose assets are recovered shall hand over in full the assets and relevant asset dossiers to the Department of Finance.

After the City People's Committee issues the Decision on recovery, the agency assigned to implement the recovery decision shall organize receipt of the assets; prepare a plan for handling recovered assets; organize the handling of recovered science and technology infrastructure assets in accordance with the plan approved by the City People's Committee; and organize the preservation and protection of assets while awaiting handling.

Order and procedures for recovery of technology infrastructure in other cases:

Based on the proposal of competent agencies in charge of inspection, examination, audit, administrative sanctioning, and other state management agencies, the City People's Committee shall consider and decide on the recovery of assets.

The main contents of the Decision on recovery include: name of the state agency whose assets are recovered; list of recovered assets (category, quantity; original cost, residual value according to accounting books; reasons for recovery); implementation responsibilities.

2. Order and procedures for transfer of science and technology infrastructure assets

a) Transfer of science and technology infrastructure assets shall be carried out among subjects assigned to manage such assets in the following cases:

Where there is a change in the managing authority or decentralization of management;

Assets have been assigned but are no longer needed for use, or exploitation is ineffective;

Other cases as prescribed by law.

b) Order and procedures for transfer of science and technology infrastructure assets

Where assets need to be transferred, the state agency managing science and technology infrastructure assets shall prepare 01 set of dossier and submit it to the superior managing authority (if any) for consideration and to propose the City People's Committee to consider and decide on the transfer;

The dossier requesting transfer includes: written request for transfer of assets of the state agency assigned to manage and use the assets: 01 original; written request for transfer/receipt of assets of the superior managing authority (if any): 01 original; written request to receive assets from the agency/organization/unit having demand to receive science and technology infrastructure assets and written request for transfer of assets of the superior managing authority (if any): 01 original; list of assets proposed for transfer (category, quantity, condition; original cost, residual value according to accounting books; current intended use and intended use after transfer in case the transfer is associated with conversion of the asset's use function; reasons for transfer): 01 original; other relevant dossiers related to the request for transfer (if any): 01 copy.

Within 30 (thirty) working days from the date of receipt of complete and valid dossiers, the City People's Committee shall decide on the transfer of science and technology infrastructure assets or issue a written reply in case the request for transfer is not appropriate.

The main contents of the Decision on transfer include: the state agency whose assets are transferred; the agency/organization/unit receiving the transferred assets; list of transferred assets (category, quantity; original cost, residual value according to accounting books; current intended use and intended use after transfer in case the transfer is associated with conversion of the asset's use function; reasons for transfer); implementation responsibilities.

3. Order and procedures for sale of science and technology infrastructure assets

a) Science and technology infrastructure assets may be sold in the following cases:

Science and technology infrastructure assets are recovered in accordance with Point a, Clause 1 of this Article;

Other cases as prescribed by law.

b) Order and procedures for sale of science and technology infrastructure assets

The sale of science and technology infrastructure assets shall be carried out in accordance with the law on property auction.

Where there are science and technology infrastructure assets to be sold, the agency assigned to manage the assets shall prepare 01 set of dossier requesting the sale of the assets, report to the superior managing authority (if any) for consideration, and propose the City People's Committee to consider and decide.

The dossier requesting the sale of science and technology infrastructure assets includes:

Written request for sale of science and technology infrastructure assets of the agency assigned to manage and use science and technology infrastructure assets (clearly stating the form of sale, responsibilities for organizing the sale, and management and use of proceeds from the sale): 01 original;

Written request for sale of science and technology infrastructure assets of the superior managing authority (if any): 01 original;

List of assets proposed for sale (category/type, quantity; condition; original cost, residual value according to accounting books; current purpose of use; reasons for sale): 01 original;

Other dossiers related to the request for sale of assets (if any): 01 copy.

Within 30 (thirty) working days from the date of receipt of complete and valid dossiers, the City People's Committee shall consider and decide on the sale of science and technology infrastructure assets or issue a written reply in case the request for sale is not appropriate.

The main contents of the Decision on sale of science and technology infrastructure assets include: the state agency having the assets to be sold; the list of assets to be sold (category/type, quantity; original cost, residual value according to accounting books; reasons for sale); the method of sale; the agency assigned to organize the sale of science and technology infrastructure assets; and the management and use of proceeds from the sale.

Method of sale of assets:

In case an asset has an original cost according to accounting books of VND 250 million or more per asset unit, the sale method shall be auction;

In case an asset has an original cost according to accounting books of under VND 250 million per asset unit, the head of the agency assigned to organize the sale shall decide the method of auction, price posting, or direct appointment based on the re-assessed value as follows: public sale by price posting shall apply to science and technology infrastructure assets with an original cost under VND 250 million per accounting asset unit (hereinafter referred to as "one asset unit") and a re-assessed value from VND 10 million to under VND 50 million per asset unit; sale by direct appointment shall apply to science and technology infrastructure assets with an original cost under VND 250 million per asset unit and a re-assessed value under VND 10 million per asset unit.

The City People's Committee, when deciding on the sale of science and technology infrastructure assets, shall assign the state agency having the science and technology infrastructure assets to organize the sale of such assets.

Within 30 (thirty) working days from the date of issuance of the Decision on sale of science and technology infrastructure assets by the City People's Committee, the agency assigned to organize the sale of science and technology infrastructure assets shall be responsible for organizing the sale in accordance with regulations.

Within 30 (thirty) working days from the date of completion of the sale of science and technology infrastructure assets, the state agency having the sold assets shall record the decrease of assets and report the declaration of changes in science and technology infrastructure assets in accordance with regulations.

4. Order and procedures for liquidation of science and technology infrastructure assets

a) Science and technology infrastructure assets shall be liquidated in the following cases: science and technology infrastructure assets are damaged beyond repair or repair is ineffective; demolition of old infrastructure assets for investment in construction of new infrastructure assets under a project approved

by the City People's Committee; competent state agencies adjust planning such that part or all of the infrastructure assets cannot be used according to their functions; other cases as prescribed by law.

Materials and supplies recovered from science and technology infrastructure assets liquidated by demolition or destruction shall be handled as follows: assigned to the subject having the liquidated assets for continued management and use ; transferred; or sold.

b) Order and procedures for liquidation of science and technology infrastructure assets

Where science and technology infrastructure assets have reached the end of their service life as prescribed by law and must be liquidated; or have not yet reached the end of their service life but are damaged beyond repair or repair is ineffective (estimated repair costs exceed 30% of the asset's original cost); or office buildings or other land-attached assets are inconsistent with planning and must be demolished, the state agency having the assets shall prepare 01 set of dossier requesting liquidation of science and technology infrastructure assets, submit it to the superior managing authority (if any), and propose the City People's Committee to consider and decide.

The dossier requesting liquidation of science and technology infrastructure assets includes:

Written request for liquidation of science and technology infrastructure assets of the state agency assigned to manage and use science and technology infrastructure assets (clearly stating responsibilities for organizing liquidation; and estimated repair costs (based on quotations from a qualified repair provider) in case repair is determined to be ineffective): 01 original;

Written request for liquidation of science and technology infrastructure assets of the superior managing authority (if any): 01 original;

List of assets proposed for liquidation (category/type, quantity, area; condition; original cost, residual value according to accounting books; form of liquidation; reasons for liquidation): 01 original;

Written opinion of the competent construction authority (Department of Construction, Urban Management Division, or Economic and Infrastructure Division under the district-level People's Committee) or an appraisal document issued by a consulting unit with appraisal functions regarding the asset's condition and reparability (for assets being houses/works not yet reaching the end of their service life but damaged beyond repair): 01 copy;

Other dossiers related to the request for liquidation (if any): 01 copy.

Within 30 (thirty) working days from the date of receipt of complete and valid dossiers, the City People's Committee shall decide on liquidation of the assets or issue a written reply in case the request for liquidation is not appropriate.

The main contents of the Decision on liquidation of science and technology infrastructure assets include: the state agency having the assets to be liquidated; the list of assets to be liquidated (category/type, quantity, area; original cost, residual value according to accounting books; reasons for liquidation); the form

of liquidation; management and use of proceeds from liquidation (if any); and implementation responsibilities.

Forms of liquidation include: sale, demolition, destruction, and sale of materials/supplies recovered from demolition or destruction (if any). The head of the agency assigned to organize the sale shall decide the method of auction, price posting, or direct appointment based on the re-assessed value as follows:

In case the demolished asset is an office building or other land-attached assets with an original cost of VND 10 billion or more according to accounting books, liquidation must be conducted by bidding or auction; the bidding or auction for liquidation shall comply with relevant laws;

Sale by price posting shall apply in cases where the asset has an original cost under VND 500 million per asset unit and a re-assessed value from VND 10 million to under VND 50 million per asset unit, or where materials/supplies recovered from liquidation by demolition/destruction have a value from VND 10 million to under VND 50 million;

Sale by direct appointment shall apply in cases where assets liquidated by sale have an original cost under VND 500 million per asset unit and a re-assessed value under VND 10 million per asset unit, or where materials/supplies recovered from liquidation by demolition/destruction have a value under VND 10 million.

Within 60 (sixty) working days (for office buildings and other land-attached assets) or 30 (thirty) working days (for other assets) from the date of the City People's Committee's decision on liquidation, the state agency having the assets to be liquidated shall organize the liquidation.

Within 30 (thirty) working days from the date of completion of liquidation, the state agency having the liquidated assets shall record the decrease of assets in accordance with accounting law and report the declaration of changes in assets in accordance with regulations.

5. Order and procedures for handling science and technology infrastructure assets in case of loss or destruction

a) Where science and technology infrastructure assets are lost or destroyed due to natural disasters, fire, or other causes, the subject assigned to manage the infrastructure assets shall be responsible for:

Reporting to the competent agency/person on the loss/destruction of the assets and the responsibilities of relevant organizations/individuals;

Recording the decrease of assets and handling responsibilities of relevant organizations/individuals in accordance with decisions of the competent agency/person.

b) Order and procedures for handling science and technology infrastructure assets in case of loss or destruction

Within 30 (thirty) working days from the date the loss/destruction of science and technology infrastructure assets is discovered, the state agency assigned to manage and use the assets shall determine the cause and responsibility for the loss/destruction; and prepare 01 set of dossier requesting handling, submit it to the superior managing authority (if any) to report to the City People's Committee for consideration and decision.

The dossier requesting handling of science and technology infrastructure assets in case of loss/destruction includes:

Written request for handling lost/destroyed science and technology infrastructure assets of the state agency assigned to manage and use science and technology infrastructure assets: 01 original;

Written request for handling lost/destroyed science and technology infrastructure assets of the superior managing authority (if any): 01 original;

List of lost/destroyed assets (category/type, quantity; original cost, residual value according to accounting books; reasons for loss/destruction): 01 original;

Documents and evidence proving the loss/destruction of the assets (if any): 01 copy.

Within 30 (thirty) working days from the date of receipt of complete and valid dossiers, the City People's Committee shall decide on the handling of science and technology infrastructure assets in case of loss/destruction.

The main contents of the Decision on handling science and technology infrastructure assets in case of loss/destruction include: the state agency having the lost/destroyed assets; the list of lost/destroyed assets (category/type, quantity, original cost, residual value; reasons/causes for loss/destruction); and implementation responsibilities.

Within 30 (thirty) working days from the date of issuance of the City People's Committee's handling decision, the state agency assigned to manage and use the assets shall record the decrease of assets in accordance with accounting law and report the declaration of changes in assets in accordance with regulations.

The handling of responsibilities of relevant organizations and individuals shall be carried out in accordance with relevant laws.

6. Management and use of proceeds from handling science and technology infrastructure assets

a) Proceeds from the handling of science and technology infrastructure assets shall be paid into a suspense account at the State Treasury; after deducting costs related to the handling of the assets, the remaining amount shall be fully remitted to the state budget.

b) Costs related to the handling of science and technology infrastructure assets must be estimated and approved by the competent state authority. Such costs include: inventory and surveying costs; relocation, demolition, and destruction costs; valuation and appraisal costs; sale organization costs; and other reasonable related costs.

Chapter V IMPLEMENTATION

Article 13. Implementation funding

1. Funding sources shall be balanced from the state budget sources allocated in the annual state budget estimates for the Da Nang City Department of Science and Technology / the Management Board of Da Nang High-Tech Park and Industrial Zones.

2. Annually, based on the approved support decisions and the actual implementation of the policy, the Da Nang City Department of Science and Technology and the Management Board of Da Nang High-Tech Park and Industrial Zones shall prepare estimated support funding and submit it to the Department of Finance for consolidation and for advising the City People's Committee to submit to the City People's Council for allocation within the recurrent expenditure estimates of the Da Nang City Department of Science and Technology and the Management Board of Da Nang High-Tech Park and Industrial Zones. The adjustment and supplementation of the estimated support funding during the budget year shall be carried out in accordance with the law on the state budget.

Article 14. Effective provisions

This Resolution shall take effect from January 01, 2025.

In case the legal normative documents cited in this Resolution are amended, supplemented, or replaced by other legal normative documents, the provisions of the amending, supplementing, or replacing documents shall apply.

Article 15. Organization of implementation

1. The City People's Committee shall be responsible for:

a) Balancing and allocating the annual budget to implement this Resolution in accordance with the law. Periodically reporting the results of the implementation of this Resolution at the year-end sessions of the City People's Council.

b) Assigning the Department of Science and Technology and the Management Board of Da Nang High-Tech Park and Industrial Zones to take responsibility for, and to lead the implementation and guidance of the policy; to receive dossiers, conduct appraisal, and provide support for the contents under this Resolution.

2. In the event of any changes or adjustments to the order and procedures for implementation of the policy contents, the City People's Committee shall submit to the City People's Council for consideration and appropriate adjustment in accordance with regulations.

3. The Standing Committee of the City People's Council, the Committees of the City People's Council, the Delegations of Deputies, and the Deputies of the City People's Council shall supervise the implementation of this Resolution.

4. The Vietnam Fatherland Front Committee of the City is requested to coordinate in supervising the implementation of this Resolution to achieve good results.

This Resolution was adopted by the Da Nang City People's Council, Term X, 2021-2026, at its 21st Session, on December 13, 2024.

Recipients:

- Standing Committee of the National Assembly;
- The Government; the Office of the President;
- Ministry of Science and Technology, Ministry of Finance;
- Department for the Review of Legal Normative Documents – Ministry of Justice;

CHAIRPERSON
(Signed and sealed)
Ngo Xuan Thang

- Legal Department – Ministry of Science and Technology;
- Legal Department – Ministry of Finance;
- Standing Committee of the City Party Committee;
- National Assembly Deputies Delegation of the City;
- Agencies advising and assisting the City Party Committee;
- Standing Committee of the City People’s Council;
- City People’s Committee; Vietnam Fatherland Front Committee of the City;
- Committees of the City People’s Council;
- City departments, sectors, and mass organizations;
- Deputies of the City People’s Council;
- Office of the National Assembly Deputies Delegation and the City People’s Council;
- Office of the City People’s Committee;
- City departments, sectors, and mass organizations;
- District and district-level Party Committees; People’s Committees and Vietnam Fatherland Front Committees of districts;
- Party Committees and People’s Committees of wards and communes; People’s Councils of communes;
- Da Nang Newspaper; Da Nang City Police Special Publication; Da Nang Radio and Television Station; Vietnam Television Center (VTV8); City Web Portal;
- Archived, Chairperson of the People’s Council.

Appendix I
LIST OF SCIENCE AND TECHNOLOGY INFRASTRUCTURE ASSETS
ASSIGNED TO PUBLIC SERVICE UNITS UNDER THE DEPARTMENT
OF SCIENCE AND TECHNOLOGY OF THE CITY / THE
MANAGEMENT BOARD OF DA NANG HIGH-TECH PARK AND
INDUSTRIAL ZONES

*(Issued together with Resolution No. 56/2024/NQ-HDND dated December 13,
2024 of the Da Nang City People's Council)*

No.	Unit currently managing and using the asset	Unit assigned the science and technology infrastructure asset	Location	Type	Quantity	Area (m ²)	
						Land (m ²)	Construction area (m ²)
1	Da Nang Innovation Startup Support Center	Da Nang Innovation Startup Support Center	58 Nguyen Chi Thanh Street, Hai Chau 1 Ward, Hai Chau District, Da Nang City	Building and land	1	445	1,286
2	Da Nang Biotechnology Center	Da Nang Biotechnology Center	Group 25, Hoa Tho Tay Ward, Cam Le District, Da Nang City	Building and land	3	95,607	4,099
2.1				Building and land of the Administrative and Research & Development Complex	1	453	1,560
2.2				Building and land of the Biotechnology Laboratory Block	1	738	2,539
2.3				Land	1	94,416	

3	Da Nang Hi-Tech Park Integrated Services Center	Da Nang Hi-Tech Park Integrated Services Center	Lot A17, Central Road, Da Nang Hi-Tech Park, Hoa Lien Commune, Hoa Vang District, Da Nang City	Building and land – Factory Building No. 1	1	973	1.946
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Appendix II
EVALUATION CRITERIA TABLE FOR ORGANIZATIONS AND
INDIVIDUALS REGISTERING TO LEASE AND USE SCIENCE AND
TECHNOLOGY INFRASTRUCTURE ASSETS

(Issued together with Resolution No. 56/2024/NQ-HĐND dated December 13, 2024 of the Da Nang City People's Council)

1. Applicable at the Da Nang Innovation Startup Support Center – Da Nang City Department of Science and Technology, and the Hi-Tech Park Integrated Services Center – Management Board of Da Nang Hi-Tech Park and Industrial Zones

No.	Criteria	Maximum Score
I	Innovative startup organizations and individuals	100
1	Level of innovation and technology of products and services	15
2	Necessity of products and services in relation to market demand	10
3	Communication plan	10
4	Uniqueness, creativity, and differentiated value of products	5
5	Competitive landscape and competitive advantages	10
6	Achieved results	10
7	Revenue model	10
8	Financial projections	10
9	Team, board of directors, and advisors	5
a	Human resources (key individuals and their roles in project development)	3
b	Advisors, strategic partners, and shareholders	2
10	Intellectual property protection titles	5
11	Awards in innovative startup activities	5
12	Other certificates and certifications	5
II	Organizations and individuals supporting innovative startups	100
1	Effectiveness of startup support	30
a	Extent and quality of actual support provided to startup projects	10
b	Impact and influence on the startup community	10
c	Results and achievements obtained from supported projects	10
2	Partnerships and collaboration	25

a	Partnerships with domestic and international organizations	10
b	Ability to cooperate and connect with other startup organizations	15
3	Capacity and experience	25
a	Experience in supporting startups	10
b	Capacity to organize and manage support programs	15
4	Contributions to the Da Nang startup community	20
a	Level of influence and specific contributions to the startup community in Da Nang	10
b	Activities and initiatives aimed at community development	10

**2. Applicable at the Da Nang Biotechnology Center – Da Nang City
Department of Science and Technology**

No.	Criteria	Maximum Score
I	Innovative startup organizations and individuals	100
1	Products/services and technology	25
a	Product ideas in the field of biotechnology and related fields	10
b	Feasibility of the research and development plan	10
c	Intellectual property (existing or potential IP)	5
2	Market potential	20
a	Target customers	10
b	Market access plan	10
3	Contributions to Da Nang City	30
a	Development and use of local resources	10
b	Job creation	10
c	Expected contribution to the City budget	10
4	Cooperation with the Da Nang Biotechnology Center	15
a	Use of the Center's services	5
b	Sharing research data with the Center's data bank	5
c	Participation in training/experience-sharing activities organized by the Center	5
5	Team capacity	10
a	Number of members holding undergraduate and postgraduate degrees in relevant majors	5
b	Experience/passion in the startup field	5
II	Organizations and individuals supporting innovative startups	100
1	Support capacity	25
a	Experience in supporting startups	15

b	Network of experts/advisors	10
2	Support programs	25
a	Feasible support programs for startup projects in the biotechnology field and related fields	15
b	Capability to provide long-term support (minimum of 2 years)	10
3	Contributions to Da Nang City	25
a	Ability to attract investment capital to Da Nang	10
b	Organization of events connecting startup projects in Da Nang	10
c	Support for promoting the Da Nang startup ecosystem	5
4	Cooperation with the Da Nang Biotechnology Center	15
a	Coordination in organizing training programs with the Center	5
b	Sharing expert networks with the Center	5
c	Support for the Center's international connectivity	5
5	Resources	10
a	Basic financial capacity	5
b	Operating team	5

Appendix III
REGULATIONS ON THE COUNCIL FOR REVIEWING DOSSIERS
REQUESTING SUPPORT

*(Issued together with Resolution No. 56/2024/NQ-HDND dated December 13,
2024 of the Da Nang City People's Council)*

I. ORGANIZATION AND OPERATION OF THE COUNCIL

The Council shall be established by the Director of the Department of Science and Technology / the Head of the Management Board of Da Nang High-Tech Park and Industrial Zones, consisting of 05–09 members, including a Chairperson, a Vice Chairperson (if necessary), and members. Members of the Council shall be experts in innovative startups or representatives of relevant management agencies or specialized agencies, holding at least a university degree and having a minimum of 5 years of experience in the relevant professional field.

The Chairperson of the Council shall preside over meetings, assign tasks, and sign documents of the Council. Members shall study the dossiers, conduct independent and objective evaluations, and fully participate in Council meetings.

The Council shall have a Secretary elected by the Council members. The Secretary shall synthesize opinions, record contents, and draft meeting minutes, and shall be responsible for preparation and support for the organization of Council meetings.

II. WORKING METHODS

1. A Council meeting shall be valid only when at least two-thirds (2/3) of the Council members are present, including the Chairperson or Vice Chairperson.

2. Council members shall be responsible for studying the documents provided by the Department of Science and Technology / the Management Board of Da Nang High-Tech Park and Industrial Zones and preparing written comments and evaluations of the task/project explanation.

3. The Council shall work under the principle of democratic centralism. Conclusions of the Council shall be adopted when more than three-quarters (3/4) of the attending Council members agree, by direct voting or secret ballot.

4. Divergent opinions of members shall be compiled by the scientific secretary of the Council for discussion and voting. A Council member may request to reserve his/her opinion in case it differs from the Council's conclusion. Council members shall bear individual responsibility for their own opinions and collective responsibility for the Council's conclusions.

5. Meeting documents must be sent to Council members at least 05 (five) working days prior to the meeting.

6. Members who are absent may submit written opinions but are not allowed to authorize another person to attend on their behalf.

7. Where necessary, the Council may hold online meetings or combined in-person and online meetings. Online meetings must ensure confidentiality and comply with regulations applicable to in-person meetings.

III. WORKING PROCEDURES

1. The administrative secretary shall read the decision on establishment of the Council and introduce the Council members and attending delegates.

2. The Council shall discuss and agree on working principles and elect the Secretary.

3. The Council shall conduct evaluation of the dossiers:

Council members present their comments and evaluations based on the project explanation for registration to lease and use science and technology infrastructure assets and other related dossier components.

The Secretary shall read written comments from absent members (if any) for the Council's consideration and reference.

The Council shall discuss and evaluate each dossier.

The Council shall elect a vote-counting committee consisting of 03 (three) Council members, including 01 head and 02 members.

The vote-counting committee shall compile the evaluation results of Council members.

4. The Council shall publicly announce the scoring results and approve the Council's meeting minutes.

5. The Council shall discuss to reach agreement on:

The level of eligibility for support;

The amount of rental cost support;

Other related proposals.

6. The Secretary shall finalize the Council's meeting minutes.

7. The Council shall approve the meeting minutes.

Appendix IV
APPLICATION FORM

(Issued together with Resolution No. 56/2024/NQ-HDND dated December 13, 2024 of the Da Nang City People's Council)

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

**APPLICATION FOR SUPPORT FOR RENTAL COSTS OF SCIENCE
AND TECHNOLOGY INFRASTRUCTURE ASSETS**

To: Department of Science and Technology / Management Board of Da Nang High-Tech Park and Industrial Zones

Pursuant to Resolution No. 136/2024/QH15 dated June 26, 2024 of the National Assembly on urban government organization and pilot implementation of a number of special mechanisms and policies for the development of Da Nang City;

Pursuant to Resolution No. .../2024/NQ-HDND dated of the Da Nang City People's Council on regulations on exploitation, assignment, handling, and financial support for the use of science and technology infrastructure assets within Da Nang City;

..... (Name of the applying organization/individual)
respectfully requests the Department of Science and Technology/the Management Board of Da Nang High-Tech Park and Industrial Zones to consider providing support for the rental of science and technology infrastructure assets, with the following specific details:

1. Name of the enterprise/organization/cooperative/individual applying for support:

2. Address:

3. Tax code:

4. Telephone:

5. E-mail:

6. Legal representative:

- Full name:

- Position:

- Date of birth:

- Citizen Identification Number:

Place of issue:

7. Request for consideration of support for rental of science and technology infrastructure assets

No.	Specific support contents	Requested support level
1		
2		
...		

8. Attached documents:

(1)

(2)

...

We hereby certify that all dossiers submitted to the Department of Science and Technology/public service units under the Department of Science and Technology, and the Management Board of Da Nang High-Tech Park and Industrial Zones are truthful and that we ensure compliance with all relevant legal regulations during the process of leasing science and technology infrastructure assets. We respectfully request your kind consideration.

....., *date ... month ... year ...*

INDIVIDUAL/LEGAL REPRESENTATIVE OF THE ORGANIZATION

(Full name, signature, and seal)

Appendix V

PROJECT EXPLANATORY STATEMENT TEMPLATE

(Issued together with Resolution No. 56/2024/NQ-HDND dated December 13, 2024 of the Da Nang City People's Council)

I. INFORMATION ON THE PROPOSING ORGANIZATION/INDIVIDUAL

1. For organizations

Name of organization:

Year of establishment:

Contact address:

Email:

Website: ...

Full name of legal representative:

Position:

Telephone number of the representative:

2. For individuals

Full name:

Address:

Telephone number:

Citizen Identification Number / Passport Number:

Date of issuance:

Place of issuance:

Email:

II. PROJECT INFORMATION

1. Purpose of leasing

2. Lease term

3. Leasing and use plan

4. Implementation resources

a) For organizations

- Capacity to implement the task (capacity and experience of the organization; key implementing individuals):

+ The head has working experience in the field of innovative startup activities.

+ A team of consulting experts with scientific résumés and expert contracts.

Consulting experts have academic majors or working experience relevant to the field of consultancy.

+ An operating workforce having labor contracts with the intermediary organization.

- Assurance of compliance with regulations applicable to conditional business lines and trades as prescribed by law.
 - Plan for mobilizing resources to implement the task (network of experts, coordinating units for implementation, physical and technical facilities permitted for exploitation and use):
 - Funding requirements for task implementation:
 - + Funding support from the City's science and technology recurrent budget:
 - + Funding from other sources:
 - b) For individuals
- Funding requirements for task implementation:
- + Funding support from the City's science and technology recurrent budget:
 - Funding from other sources:

....., *month ... year ... 20...*

PROPOSING ORGANIZATION/INDIVIDUAL

*(Name, signature of the head of the organization;
seal for certification, if any)*

Appendix VI
**MINUTES OF HANDOVER AND RECEIPT OF SCIENCE AND
TECHNOLOGY INFRASTRUCTURE ASSETS**
*(Issued together with Resolution No. 56/2024/NQ-HDND dated December 13,
2024 of the Da Nang City People’s Council)*

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

MINUTES
Handover and Receipt of Science and Technology Infrastructure Assets

Pursuant to Resolution No. 136/2024/QH15 dated June 26, 2024 of the National Assembly on the organization of urban government and the pilot implementation of a number of special mechanisms and policies for the development of Da Nang City;

Pursuant to Resolution No. .../2024/NQ-HDND dated 2024 of the Da Nang City People’s Council on regulations on the exploitation, assignment, handling, and financial support for the use of science and technology infrastructure assets within Da Nang City;

Pursuant to Decision No. .../QĐ-UBND dated ... month ... year ... of the Da Nang City People’s Committee on the assignment of assets;

On this day month year, at ..., the handover and receipt of science and technology infrastructure assets are conducted as follows:

I. PARTICIPATING PARTIES IN THE HANDOVER AND RECEIPT

1. Representatives of the transferring party:

Mr./Ms.: Position:

Mr./Ms.: Position:

2. Representatives of the receiving party:

Mr./Ms.: Position:

Mr./Ms.: Position:

3. Representatives of the witnessing authority (if any):

Mr./Ms.: Position:

Mr./Ms.: Position:

II. CONTENTS OF HANDOVER AND RECEIPT

1. List of assets handed over and received includes:

No.	List of assets (Detailed by each type of asset)	Unit	Quantity	Original value (VND)	Residual value (VND)	Asset condition	Notes
1	2	3	4	5	6	7	8
A	Building, land						
1	Land area	m ²					
2	Gross floor area of the building	m ²					
3	Usable floor area of the building	m ²					
B	Machinery and equipment						
1	Machinery and equipment 1						
2	Machinery and equipment 2						
C	Other assets						
	Total:						

2. Documents related to the management and use of the assets handed over and received:

3. Responsibilities of the transferring and receiving parties:

a) Responsibilities of the transferring party:

b) Responsibilities of the receiving party:

4. Opinions of the parties participating in the handover and receipt:

**REPRESENTATIVE OF THE
RECEIVING PARTY**

(Signature, full name, seal)

**REPRESENTATIVE OF THE
TRANSFERRING PARTY**

(Signature, full name, seal)

REPRESENTATIVE OF THE WITNESSING AUTHORITY *(if any)*

(Signature, full name)